

Fieldwork Site Profile: Learning Opportunities and Resources



Please fill in and return to your affiliated university occupational therapy program.

Site and Contact Information

Name of site: Concordia Physio Sport - Lasalle

Name of program/sector: Occupational Therapy Department

Name of contact person: Ho Yi Diana Chan

Title of contact person: Occupational Therapist

Address: 1500 Dollard, Suite 403, Lasalle, Qc, H8N 1T5

Phone*: 514-367-4000 Fax*: 514-367-1583

E-mail address*: dchan@cbi.ca

Web site: <http://www.cbi.ca/web/concordia-physio-sport/home>

- Supporting material about the site and occupational therapy services attached
(e.g. pamphlet, brochure, fact sheet)

**of contact person*

If you have any questions or comments, please contact your university representative:

Label with name and contact information of UFC
(Suggested font: Arial 11)

A member of the Committee on University Fieldwork Education (CUFE), a sub-committee of the
Association of Canadian Occupational Therapy University Programs(ACOTUP)

Fieldwork Site Profile (FS-PRO): Learning Opportunities and Resources

Copy and complete for individual location or program as appropriate.

Name of program / site: Concordia Physio Sport - Lasalle

(if different from page 1):

Contact information if different from page one:

Location of occupational therapy services in the building:

Characteristics of Occupational Therapy Services:

1. Occupational therapy services are organized on: an O.T. department basis a program basis
 No O.T. on site other: _____

Description (e.g. the mission and vision of your organization, occupational therapy philosophy and role of occupational therapy within your organization):

The occupation therapist functions in the role of vocational specialist and return to work coordinator.

The occupational therapist works closely with client, physiotherapist and TRP (physical rehabilitation specialist).

The occupational therapist will provide individual assessments, treatment as well as educational groups.

The occupational therapist may if require and approved by sponsor (CSST/SAAQ/insurance) perform: In home assessments; Job site analysis; Employer communication; Physician communication; Case management meetings; Draft a return to work plan; Job coaching; Functional abilities evaluation/Functional capacity evaluation (FAE/FCE); Driving assessments; workstation assessments.

2. System(s) / services in which you practice: Public sector Private practice
- | | | |
|---|--|---------------------------------------|
| <input type="checkbox"/> Rehabilitation centre | <input type="checkbox"/> Outpatient clinic | <input type="checkbox"/> Hospital |
| <input type="checkbox"/> Long term care centre | <input type="checkbox"/> Home care | <input type="checkbox"/> Day hospital |
| <input type="checkbox"/> Insurance industry | <input type="checkbox"/> Community setting | <input type="checkbox"/> School |
| <input checked="" type="checkbox"/> Other: Private clinic | | |

3. Occupational therapy roles: Direct care Indirect care Consultation Research
 Administration Other: _____

4. Client life span: Children Adolescents Adults Older adults

Characteristics of Occupational Therapy Services (continued):

5. Client conditions: Mental health Physical health Combined Other

Please list common client issues:

- MSK injury and orthopaedic condition
- Post- surgical repairs
- Individuals with mental health conditions such as depression or anxiety
- Geriatric population with decrease autonomy
- Individuals on long term disability
- Individuals with chronic pain syndrome

6. Occupational therapy focus:

Please describe common areas of practice, interventions and programs:

An individualized treatment plan is developed based on initial assessment information and physical findings. This treatment plan takes into consideration the needs and expectation of the client, and balances those needs with the goals and expectations of the other involved parties.

The focus and long term objective of the treatment is to prepare the client for normal daily activities, including work. A comparison of objective measures of function with the identified critical demands of employment, measurements of functional tolerances, lifting ability and job specific abilities, are used to establish baseline levels and assess the readiness to return to work.

A comprehensive educational program based on assessment of client's injury, needs, preferences and learning style is integrated into the treatment plan. The educational plan is offered most often on an individual basis but may be offered on a group basis.

7. Hours of operations: 7am to 7pm

8. Total number of occupational therapists working at/for your site:

Full Time: 2 Part Time: _____

9. Support personnel (e.g. OTAide, rehab assistant)? yes no If yes, how many: _____

Learning Opportunities and Resources for Students:

1. Access to a library (either on or off-site) : yes no
2. Internet access: yes no
3. Other learning opportunities and resources for students (*please list*):

(e.g. *interprofessional contacts, field trips, resource binders*):

Access to the CBI Health Group's online resource center and tools including: Relevant articles; research; assessment tools; standardized norms and guidelines; sample reports

4. Please state your general learning and performance expectations of students (other than the ones from the University) to assist them in preparing for fieldwork education at your site.

Students are expected to:

- Learn to utilize the initial assessment form in OT;
- Be familiar with and learn to utilize some available assessment tools (based on client needs);
- Be familiar with services provided and occupational therapy treatment/program objectives;
- Participate actively in occupational therapy assessments, treatment, program, rounds; as by clinic supervisor;
- Participate in specific services provided when available and possible (such as FAE, job site assessment, driving assessment, etc.) as per clinical supervisors recommendations;
- Develop charting skills as per clinical supervisor's guidelines;
- Manage a client case load (depending on student experience).

Administrative Resources:

1. Orientation session offered upon students arrival:

yes no, it will be available on (*specify date*): _____

2. Space and resources available to students (phone, desk, workstation, etc.):

Office with desk, phone and computer available

3. Policies and procedures information available:

yes, location: policy and procedure manual

no, it will be available on (*specify date*): _____

4. Health and safety policy in place:

yes no, it will be available on (*specify date*): _____

5. Emergency procedures information available:

yes, location: policy and procedure manual

no, it will be available on (*specify date*): _____

6. Contingency plan available (for absent fieldwork educator during placement):

no, it will be available on (*specify date*): _____

yes. Please outline its major characteristics:

Student can work alongside other full-time Occupational Therapist

Administrative Resources (continued):

7. Continuing education plan in place for occupational therapists on site:

no, it will be available on (specify date): _____

yes. Please outline its major characteristics:

Please outline your site's continuing education policy or describe how occupational therapists remain current in issues that impact their professional practice. Also, describe use of evidence based practice:

- Annual performance reviews for professional development
- Company offers regular continuing education on relevant topics
- CBI Health Group has an established continuing education program available to all employees
- Employees are encouraged to participate in continuing education available through professional organization (OEQ)

Amenities Available to Students:

1. Cafeteria: yes no

2. Kitchen facilities: microwave oven refrigerator other: small oven

3. Locker: yes no

4. Bicycle rack: yes no

5. Parking: yes, cost: Free no

6. Public transportation available: yes no

7. Other (please list):

(e.g. accommodation for students)

Site Requirements for Students:

1. Immunization: yes no If yes, specify in box below.
2. Criminal / police record check: yes no If yes, specify in box below.
3. Dress code: yes no If yes, specify in box below.
4. A car is required during placement hours: yes no
 If yes, describe the site "gas reimbursement" policy for OT students, in the box below.

Please specify additional information and/or requirements (e.g. mask fit testing):

Dress code:

- Professional attire; no jeans or open toe shoes. No shorts or skirts above knees

Message to Students:

Please add anything else you would like students to know or prepare for prior to starting a placement at your site.

- Pre-placement information package sent to student (e.g. reading list or material, schedule): yes no

Signatures:

Profile completed by: Ho Yi Diana Chan, OT date: May 20, 2014
(Name and title)

My organization wishes to offer placements to occupational therapy students from:

- my affiliated University Canadian universities International O.T. programs

For fieldwork education purposes, I hereby authorize my affiliated university occupational therapy program to forward the information included in the FS-PRO to students and fieldwork coordinators from other occupational therapy programs.

I shall ensure that students will be supervised by qualified occupational therapists that have a minimum of one year of professional experience, and hold credentials with their provincial regulatory body.

Signature: 

date: May 20, 2014

Appendix B: Example of a fieldwork site profile form

Association of Canadian Occupational Therapy University Programs (ACOTUP)

University fieldwork coordinators require information about fieldwork education sites regarding opportunities and resources for student learning. The main goal of requesting a fieldwork site profile is to describe the learning environment in which the student will evolve. The fieldwork site profile will assist the university fieldwork coordinator and students in making informed decisions about placement selection in order to balance student fieldwork profile as well as meeting their learning needs. Furthermore, information gathered on this form will also be used for the partnership renewal process, by university fieldwork coordinators.

Hence, information available in the fieldwork site profile contributes to promoting excellence in fieldwork education among partners as well as to fulfilling the Canadian Association of Occupational Therapists requirements for Academic Accreditation.