

Fieldwork Site Profile (FS-PRO): Learning Opportunities and Resources

Please fill in and return to your affiliated university occupational therapy program.

Site and Contact Information

Name of site: Peter Hall School

Name of program/sector: _____

Name of contact person: Luisa Rodrigues

Title of contact person: Director of Educational Services

Address: 840 boulevard de la Côte-Vertu

St-Laurent, Qc, H4L 1Y4

Phone*: 514-748-6727 ext 2230 Fax*: 514-748-5122


E-mail address*: lrodrigues@peterhall.qc.ca

Web site: www.peterhall.qc.ca

- Supporting material about the site and occupational therapy services attached
(e.g. pamphlet, brochure, fact sheet)

**of contact person*

If you have any questions or comments, please contact your university representative:



A member of the University Fieldwork Coordinators Committee (UFCC) , a sub-committee of the
Association of Canadian Occupational Therapy University Programs(ACOTUP)

Fieldwork Site Profile (FS-PRO): Learning Opportunities and Resources

Copy and complete for individual location or program as appropriate.

Name of program / site: _____

(if different from page 1):

Contact information if different from page one:	Location of occupational therapy services in the building: Ouimet campus: main floor Côte-Vertu campus: main building
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Characteristics of Occupational Therapy Services:

1. Occupational therapy services are organized on: an O.T. department basis a program basis
 No O.T. on site other: _____

Description: Two occupational therapists per campus (elementary and high school), work on a consultation basis to support the teachers and classroom staff, in order to ensure students' optimal development.

2. System(s) / services in which you practice: Public sector Private practice
 Hospital Rehabilitation centre Long term care centre Outpatient clinic
 Insurance industry School Home Community Day hospital
 Other: _____

3. Occupational therapy roles: Direct care Indirect care Consultation Research
 Administration Other: _____

4. Client life span: Children Adolescents Adults Older adults

Characteristics of Occupational Therapy Services (continued):

5. Client conditions: Mental health Physical health Combined

Please list: Students attending Peter Hall School must have a diagnosis of intellectual disability, and/or autism, and/or psychopathology, with or without associated conditions. Associated conditions include but are not limited to: Down syndrome, Cerebral Palsy, Rett syndrome, Epilepsy, Prader Willi, Encephalopathy, Hypotonia, Dyspraxia, and speech impairments.

Students attending the Ouimet campus (elementary school) are aged between 4 and 12 years old. Students at the Côte-Vertu campus (high school) are between 12 and 21 years old.

Peter Hall School offers education both in English and in French.

6. Areas of practice and / or occupational therapy focus (e.g. occupational performance issues):

Please describe:

Independence in activities of daily living (e.g. dressing, self-feeding, toileting)

Participation in independent living skills (e.g. community involvement, leisure, work)

Swallowing issues

Wheelchair positioning

Fine motor skills

Sensory integration

Environmental adaptations (for various disabilities such as low mobility, physical disability, low cognitive skills, visual disability, etc.)

Consultation, as part of a team, on behavioural and/or classroom management

7. Hours of operations: 8:00 am to 4:00 pm or 8:30 am to 4:30 pm, depending on OT supervisor

8. Total number of occupational therapists working at/for your site:

Full Time: 2 per campus Part Time: _____

9. Support personnel? yes no If yes, how many: _____

Learning Opportunities and Resources for Students:

1. Access to a library (either on or off-site) : yes no
2. Internet access: yes no
3. Other learning opportunities and resources for students (*please list*):

Access to reference books owned by supervisors
Access to interdisciplinary team (physiotherapist, speech language pathologist, psychologist, nurse, teacher, attendant, educators)
Opportunity to take part in a wheelchair positioning clinic with rehabilitation center
Opportunity to take part in interdisciplinary meetings and case discussions

4. In addition to the University's expected learning objectives for each placement, please state the general learning expectations and the educational philosophy of your site to assist students in preparing for fieldwork at your site.

The student will familiarize him/herself with the main characteristics of different conditions (e.g. intellectual disability, Autism, Down Syndrome, etc).
The student will adapt her language to students and familiarize him/herself with alternative means of communication (e.g. mains animées, PECS, basic communication devices).
The student will familiarize him/herself with wheelchair positioning, swallowing difficulties, praxis, and behavioural management.
The student will familiarize him/herself with evaluation tools and procedures and carry out evaluations with assistance.
The student will develop recommendations based on evaluation findings.

Administrative Resources:

1. Orientation session offered upon students arrival:

yes no, it will be available on (*specify date*): _____

2. Space and resources available to students (phone, desk, computer or other):

Students will have access to a computer to complete paperwork.

3. Health and safety policy in place:

yes no, it will be available on (*specify date*): _____

4. Emergency procedures information available:

yes, location: OT office _____

no, it will be available on (*specify date*): _____

5. Policies and procedures information available:

yes, location: administration center _____

no, it will be available on (*specify date*): _____

6. Contingency plan available (for absent fieldwork educator during placement):

no, it will be available on (*specify date*): _____

yes. Please outline its major characteristics:

Another OT from the school will ensure supervision of the student

Administrative Resources (continued):

7. Continuing education plan in place for occupational therapists on site:

no, it will be available on (*specify date*): _____

yes. Please outline its major characteristics:

Yearly budget for continuing education

Amenities Available to Students:

1. Cafeteria: yes no

2. Kitchen facilities: microwave oven refrigerator other: _____

3. Locker: yes no

4. Bicycle rack: yes no

5. Parking: yes, cost: free no

6. Public transportation available: yes no

7. Other (*please list*):

(*e.g. accommodation for students*)

Site Requirements for Students:

1. Immunization: yes no
2. Criminal record check: yes no
3. Dress code: yes no If yes, specify in box below.
4. A car is required during placement hours: yes no
 If yes, describe the site "gas reimbursement" policy for OT students, in the box below.

Please specify additional information and/or requirements:

Please dress professionally yet comfortably. Closed shoes are required, running shoes are allowed. Wear your McGill name tags.

Message to Students:

Please add anything else you would like students to know or prepare for prior to starting a placement at your site.

Prior to the beginning of your stage, please review your notes on:

- developmental milestones regarding fine motor and ADLs
- swallowing process
- positioning
- sensory integration

We are looking forward to working with you!!

- Pre-placement information package sent to student (*e.g. reading list or material, schedule*): yes no

Signatures:

Profile completed by: Caroline Lévesque, occupational therapist
date: 2013/06/03 _____

(Name and title)

My organization wishes to offer placements to occupational therapy students from:

- my affiliated University Canadian universities International O.T. programs

For fieldwork education purposes, I hereby authorize my affiliated university occupational therapy program to forward the information included in the FS-PRO to students and fieldwork coordinators from other occupational therapy programs.

I shall ensure that students will be supervised by qualified occupational therapists who have a minimum of one year of professional experience, and hold credentials with their provincial regulatory body.

Signature: _____ date: 2013/06/02

